

# A.S. Governing Documents

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Associated Students of Fullerton College  
Authored by: The Judicial Committee 2020-  
2022



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# **Preamble**

We the students of Fullerton College, in order to form an organization to express the general will of the students to the administration, to organize and finance student activities, to work for the betterment of the College through a student sponsored program, and to promote and practice democratic action, do hereby establish this Constitution.

## **ARTICLE I TITLE**

### **SECTION A. Name of Organization**

The official name of this organization shall be known as the Associated Students of Fullerton College, referred to herein, and during the conduct of normal business, as the Student Senate of Fullerton College.

## **ARTICLE II MEMBERSHIP**

### **SECTION A. Voter Eligibility**

All students duly registered at Fullerton College are eligible voters and shall be accorded the right to vote in all student body elections related to the Student Senate, including but not limited to elections for Executives, Student Senators, Special Elections and Referenda.

### **SECTION B. Funding of Organization**

The Associated Students shall finance its programs and activities through, but not limited to, the sale of A.S. Benefits and I.D. Cards to its membership, and any fundraising activities sponsored by the Student Senate.

# **ARTICLE III STRUCTURE**

## **SECTION A. The Student Senate**

The Fullerton College Students-at-Large shall be governed by a Student Senate comprised of duly elected and appointed students. The Student Senate shall be comprised of 33 Student Senators.

## **SECTION B. Executive Officers**

The Executive Council shall be comprised of the Executive Officers which include:

1. President of the Associated Students
2. Vice-President of the Student Senate
3. Vice-President of Finance
4. Vice-President of Activities
5. Vice-President of Records
6. Vice-President of Public Relations

## **SECTION C. Advisor(s)**

The Faculty Advisor shall be appointed to a three-year term. The Faculty Advisor is appointed by the College President based on a recommendation from a selection committee comprised of four students chosen by Associated Students, Four Faculty appointed by the Faculty Senate, and two administrators (one of whom is the director of Student Life and Leadership).

# ARTICLE IV FUNCTIONS

## SECTION A. Authority and Purpose

The Student Senate, operating under authority and powers granted by the NOCCCD Board of Trustees and the California Government, shall have as its main functions: to raise revenues to operate its programs of activities, projects, government; to legislate on supervision over clubs and affiliated organizations; to make recommendations on behalf of the student body to the College and District Administrations; to hear proposals and petitions from its membership; to establish and to conduct such other business or legislation on behalf of its membership not in conflict with District, State or Federal Laws and Regulations.

## SECTION B. Student Senate Meeting Guidelines

The Student Senate is a body subject to the Ralph M. Brown Act body and follows all procedures delineated in the Brown Act (California Government Code sections 54950 through 54963).

1. Closed business meetings may be called only as delineated in California Government Code sections 54954 through 54957.
2. An individual must be the sole contributor to the document outside an Associated Students meeting, and no discussion may occur on the document's content or wording if a quorum of that body is met. Multiple Committee Representatives, Senators, and/or Executives may collaborate on a document outside an Associated Students meeting if they have been approved to do so by that body.
3. Quorum shall be established by the presence of a simple majority of duly elected and appointed Student Senators and Executive Officers at the time of the meeting. A simple majority which is more than 50%.
4. Student Senate meetings shall be conducted using the most recent edition Robert's Rules of Order. Advisors shall act as Parliamentarians for Student Senate meetings.
5. Failed motions without being substantially and specifically altered may only be reintroduced on the Student Senate floor one additional time.

It shall assemble regularly at a minimum of once every two (2) weeks (barring a Student Senate decision not to meet in a particular week) while the Student Senate is in session.

1. The Student Senate Meetings are in session during the Fall and Spring Semesters according to Fullerton College.

2. Student Senate meetings dates and times shall be determined by the executives. Special meetings may be called at the discretion of the President and the executives.

Agenda items need to be submitted to the A.S. President and Vice President of Student Senate far enough in advance to be posted in accordance with state law.

1. Agenda items can only be placed on the agenda by voting Student members.
2. An Executive or Senator may submit rules of debate, to be approved for any agenda item, to the President of Associated Students and/or the Vice President of Records. A two-thirds ( $\frac{2}{3}$ ) vote is required to approve rules of debate. Otherwise, Robert's Rules of Order take precedence.
3. Official Student Senate items/documents or arguments for/against an agenda item may not be sent to the full Senate without approval by the Vice President of Records and the President of Associated Students. If there is a conflict of interest, the Vice-Chair of the Judicial Committee may distribute the items.
4. The order of items on the agenda shall be determined by the Associated Student President with the A.S. Executives advice. The process for changing the orders of the day at the beginning of an Associated Students meeting shall follow the most recent Robert's Rules of Order.
5. If a motion is of legal and/or major importance, the motion shall be clearly written in advance of the meeting and distributed to all Student Senate members.
6. New business not covered in the previous meeting shall take priority and shall be considered unfinished business.

### **SECTION C. The Executive Council**

The Executive Council shall meet at least once per month while the Student Senate is in session during the Fall and Spring Semester. The Executives determine meetings as necessary while the Student Senate is not meeting during Summer or Winter Intersession.

The Executive Council shall have the authority to conduct all official A.S. business outside of the regular Fall and Spring Semesters. However, the Executive Council cannot make any changes or propose amendments to the A.S. Governing Documents, A.S. Finance Code, A.S. Election Code, or A.S. Accountability Code.

1. The Executive Council may spend A.S. funds up to fifty (50) dollars at a time as necessary without prior Senate approval while the Senate is in session.
2. While Senate is in session, the Executive Council is adjacent to Student Senate but not above any Senate Standing Committee. Therefore, the Executive Council

has no control of individual committees and cannot control agendas, decisions, or other committee-related items. This power over committees is solely given to the Student Senate.

The Executive Council shall consist of the President of Student Senate, Vice-President of Student Senate, Vice-President of Finance, Vice-President of Activities, Vice-President of Records, and Vice President of Public Relations.

# **ARTICLE V DUTIES OF MEMBERS**

## **SECTION A. The Office of the President of Associated Students**

1. The President of Associated Students shall be an exofficio of all Student Senate standing committees.
2. The President of Associated Students shall chair Student Senate meetings, with the power to delegate authority.
  - a. Failure by the chair to post an agenda for two (2) Senate meetings will result in the power to post the agenda being split between the chair and the Vice President of the Associated Students. The chair will still be given the opportunity to post an agenda, but the Vice President of the Associated Students may now submit a backup agenda to be used if an agenda is not submitted by the chair.
  - b. Failure by the chair to post an agenda for three (3) Senate meetings is grounds for impeachment.
3. The President of Associated Students shall have the power to call Special Meetings of the Student Senate.
4. The President of the Associated Students shall prepare an annual Student Senate Budget with the Vice-President of Finance.
5. The President of the Associated Students shall be an official representative and host of the student body.

## **SECTION B. The Office of the Vice-President of Associated Students**

1. The Vice-President of Student Senate shall be an ex-officio member of all Student Senate standing committees.
2. The Vice-President of Student Senate shall assume the duties of the President of the Associated Students in the absence, resignation, or removal of the President of the Associated Students.
3. The Vice-President of Student Senate shall be the chairperson of the Research, Planning, and Resolutions Committee.
4. The Vice-President of Student Senate shall coordinate research involving the opinions, desires, needs, and concerns of the student body.
5. The Vice-President of Student Senate shall coordinate the formation of resolutions as deemed necessary by the Research, Planning, and Resolutions Committee, the Student Senate, or Students at large.
6. The Vice-President of Student Senate shall perform other related duties delegated by the President of the Associated Students that are within their position

description, within reason, and not in direct contradiction of the Governing Documents, Robert's Rules of Order, or the Brown Act.

### **SECTION C. The Office of the Vice-President of Finance**

1. The Vice-President of Finance shall be the chairperson of the Finance Committee.
2. The Vice-President of Finance shall be an ex-officio of all Student Senate standing committees.
3. The Vice-President of Finance shall prepare an annual Student Senate Budget with the President of the Associated Students Senate and the Finance Committee, to be submitted to the Student Senate for approval.
4. The Vice-President of Finance shall administer all funds.
5. The Vice-President of Finance shall present an annual Financial Report to the Student Senate at least once per semester or at the request of the Executive Council.
6. The Vice-President of Finance shall countersign all requisitions drawn on Student Senate Funds.
7. The Vice-President of Finance shall perform other related duties delegated by the President of the Associated Students that are within their position description, within reason, and not in direct contradiction of the Governing Documents, Robert's Rules of Order, or the Brown Act.

### **SECTION D. The Office of the Vice-President of Activities**

1. The Vice-President of Activities shall chair the Activities Committee.
2. The Vice-President of Activities shall be an ex-officio of all Student Senate Subcommittees.
3. The Vice-President of Activities shall coordinate activities of the Student Senate.
4. The Vice-President of Activities shall work with the Vice-President of Public Relations to help publicize upcoming A.S. events through social media and on campus.
5. The Vice-President of Activities shall communicate with the Office of Communications and campus news outlets when necessary.
6. The Vice-President of Activities shall collaborate with Student Life and Leadership to schedule all activities approved by the Activities Committee.
7. The Vice-President of Activities shall communicate with clubs and coordinate joint events.
8. The Vice-President of Activities shall perform other related duties delegated by the President of the Associated Students that are within their position description,

within reason, and not in direct contradiction of the Governing Documents, Robert's Rules of Order, or the Brown Act.

## **SECTION E. The Office of the Vice-President of Records**

1. The Vice-President of Records shall chair the Judicial Committee.
2. The Vice-President of Records shall be an ex officio of all Student Senate subcommittees.
3. The Vice-President of Records shall take minutes for Student Senate meetings and Executive Council meetings.
4. The Vice-President of Records shall be primarily responsible for distributing student Senate meeting agendas, minutes, and backing information, including but not limited to: resolutions, handouts, ballots, motions, etc., to Senators at least twenty-four (24) hours in advance of the meeting.
5. The Vice-President of Records shall work with the A.S. Administrative Assistant or Student Services Specialist to ensure that the minutes for meetings are updated on the A.S. website.
6. The Vice-President of Records shall collect agendas and minutes from all Student Senate subcommittees.
7. The Vice-President of Records shall perform other related duties as delegated by the President of the Student Senate that are within their position description, within reason, and not in direct contradiction of the Governing Documents, Robert's Rules of Order, or the Brown Act.

## **SECTION F. The Office of the Vice-President of Public Relations**

1. The Vice-President of Public Relations shall chair the Communications Committee.
2. The Vice-President of Public Relations shall be ex-officio of all Student Senate Subcommittees.
3. The Vice-President of Public Relations shall oversee the publication of the A.S. newsletter and collaborate with the other Vice Presidents and President of the Student Senate in facilitating the production of the A.S. newsletter.
4. The Vice-President of Public Relations shall have shared administrative access to the A.S. social media accounts.
5. The Vice-President of Public Relations shall work with the Vice-President of Activities to help publicize upcoming A.S. events through social media and on campus.
6. The Vice-President of Public Relations shall work with Student Life and Leadership in order to help publicize Associated Students.

7. The Vice-President of Public Relations shall perform other related duties delegated by the President of the Associated Students that are within their position description, within reason, and not in direct contradiction of the Governing Documents, Robert's Rules of Order, or the Brown Act.

## **SECTION G. The Office of Student Senator**

1. Student Senators should represent the needs and desires of students at large at Fullerton College.
2. Student Senators must participate in Student Senate Meetings.
3. Student Senators must serve on at least one Standing Committee of the Student Senate.
4. Student Senators must serve as a representative on at least one campus, district, or other committee.
5. Student Senators may be elected during the regular Fall or Spring elections or may be appointed between the regular elections.

## **Section I. The Office of the Student Committee Representative**

1. A Student Committee Representative is not a member of the A.S. Senate but serves on individual Senate or CDO Committees and participates actively in committee discussions.
2. A Student Representative shall be considered a member of Associated Students.
3. A Student Representative shall only have a vote on the committee(s) they are appointed to and can hold an office in that committee.

## **Section J. CDO Committees Representatives**

1. CDO (Campus, District, Other) Committee Representative appointments shall be made by the Student Senate while the Senate is in session.
  - a. During the summer and winter breaks, the Executive Council may appoint CDO Representatives.
2. CDO Committee Representative terms start from the moment appointed and continues until May 31st.
3. A term may end early if (1) the Representative resigns, (2) the Representative is removed from the committee by the Student Senate with a ( $\frac{2}{3}$ ) two-thirds majority vote because of a failure to perform duties, or (3) the Representative or the Senator/Executive who holds the Representative position is impeached or dismissed.

## **SECTION H. Terms of Office**

All terms of office not specifically stated elsewhere shall on the first day of June, shall end on the last day of May.

# **ARTICLE VI SENATE COMMITTEES**

## **SECTION A. Standing Committees**

The Student Senate shall establish standing committees as needed to conduct business.

1. If possible, all standing committees shall be established within fourteen (14) calendar days of the first Student Senate meeting of the semester.

## **SECTION B. Committee Membership**

Duly elected or appointed Student Senators may vote in any Student Senate Standing Committee enumerated below without being approved as members of that Standing Committee, with the exception of the Judicial Committee.

1. Because of the nature of the Judicial Committee's sensitive duties (the maintaining of Associated Students governing documents and the handling of the disciplinary processes of the Associated Students), only approved members of the Judicial Committee, with the exception of Senate Executives, may vote.
2. Student Representatives cannot serve on the Judicial Committee.
3. Appointed Student Representatives must be made members of a committee before voting on actionable items.

## **SECTION C. Chairpersons of Standing Committees**

1. The Vice-President of the Student Senate shall chair the Research, Planning and Resolution (RPR) Committee.
2. The Vice-President of Finance shall chair the Finance Committee.
3. The Vice-President of Activities shall chair the Activities Committee.
4. The Vice-President of Records shall chair the Judicial Committee.
5. The Vice-President of Public Relations shall chair the Communications Committee.
6. The chairperson of any other standing committee shall be elected by the Student Senate.

## **SECTION D. Standing Committee Functions**

1. The presence of two (2) committee members shall constitute a quorum to conduct committee business.
2. The chairperson or Secretary shall submit the minutes to the Vice-President of Records.
3. Vice-Chairpersons and Secretaries shall be elected within the first two committee meetings, if possible.
  - a. Within committees that do not have an A.S. executive designated as chair, the committee shall select its own chair.

- b. If the chairperson cannot fulfill his/her position, the vice chairperson shall step into that position and an election shall be held within the committee to fill the position of the vice chairperson.
  - c. If the vice chairperson or designated recorder cannot fulfill his/her position, an election shall be held within the committee to fill the position of the vice chairperson or designated recorder.
  - d. If the Vice-Chair or Secretary of an Associated Students Standing Committee has more than two (2) unexcused absences from the committee, that position will automatically be declared vacant and may be filled at a subsequent meeting of the Standing Committee.
- 4. The Finance Code shall be reviewed by the Finance Committee.
- 5. The Judicial Committee shall institute a review program for the A.S. Governing Documents.
- 6. The Judicial Committee is responsible for all intra-senate disputes, including censure, impeachment, dismissal, and resolving any other issues within the Judicial Committee's and Senate's jurisdiction. All decisions made by the Judicial Committee are subject to approval by the Student Senate.
- 7. The chairperson of each committee must post an agenda at least seventy-two (72) hours prior to having a meeting.
  - a. Failure by the chair to post an agenda for two (2) consecutive committee meetings will result in the power to post the agenda being split between the chair and the vice-chair. The chair will still be given the opportunity to post an agenda, but the vice-chair may now submit a backup agenda to be used if an agenda is not submitted by the chair.
  - b. Failure by the chair to post an agenda for three (3) committee meetings is grounds for impeachment.

# **ARTICLE VII ELECTIONS**

## **SECTION A. Election Code**

All candidates must adhere to the current Election Code.

## **SECTION B. Regular Elections**

Regular elections will be held once during the first half of Fall semester and once during the second half of Spring semester.

## **SECTION C. Student Senate Vacancy**

When a Student Senate vacancy occurs, the Student Senate may, from the Students-at-Large, appoint Senators up to the number of vacant seats between the regular Fall and Spring Elections.

## **SECTION D. Special Elections**

Special elections may be called when the Student Senate deems it necessary. A two-thirds (2/3) vote of the Student Senate shall be required to hold a special election.

## **SECTION E. Eligibility Requirements to Run for All Elected and Appointed Positions**

1. Returning and transfer students shall have completed five (5) or more units with at least a 2.0 grade point average in the previous semester in which the student was enrolled in five (5) or more units.
2. Returning and transfer students shall be enrolled in and complete five (5) units with at least a 2.0 grade point average during the semester in which the person is a candidate.
3. Returning and transfer students shall not be or have been on disciplinary probation or suspension during the semester in which the person is a candidate.
4. New students: Any student who has not been enrolled in and completed a full semester of five (5) or more units of college work must have achieved at least a 2.0 grade point average in his/her senior year of high school.
  - a. New students must have a 2.0 for any college work completed.
5. Candidates running for the Presidency of the Student Senate should be a member or officer of the Senate for a period of at least three (3) months during the academic year in which the election is held.

6. If a Senator or Executive is on Senate probationary status, they cannot be a candidate for an Executive Officer position during that election unless their status is waived by the Elections Committee.
7. If the student is dismissed by the Student Senate, they cannot be a candidate for an Executive Officer position in the two subsequent regular elections.

## **SECTION B. Eligibility Requirements for All Positions While in Office**

Senator and Executives shall maintain enrollment in five (5) or more units with at least a 2.0 grade point average throughout the semester in which the person holds office. Failure to do so shall result in disqualification from office, with the position being filled according to procedures set forth in the A.S. Governing Documents.

1. Being placed on disciplinary suspension while holding office will result in disqualification and dismissal from the office during the period of probation or suspension.
2. Questions about academic ineligibility should be directed to Student Life and Leadership office.

## **SECTION C. Election Information**

All Student Senate election information not contained in these Governing Documents shall be otherwise established by the Student Senate Election Committee and contingent upon the Senate's approval before implementation.

1. No student shall run for more than one position at any time.
2. Space shall be provided on all ballots for write-ins under each respective office. A minimum of ten (10) write-in votes shall be required to fill a Student Senator's seat and fifteen (15) write-in votes is required to fill an Executive Officer's seat. Write-in candidates shall require the Election Committee's verification of eligibility to serve.
3. The candidate receiving the highest number of votes cast for that office wins. Ties shall be decided by a runoff election immediately following the previous election, with the specific purpose of determining the winner of the tie.
4. It is the privilege of the candidates to request a recount of ballots. This request shall be made to the Election Committee within twenty-four (24) hours of the posting of the election results. Due cause for the request shall be shown to the Committee.

# **ARTICLE VIII REFERENDA AND AMENDMENTS**

## **SECTION A. Referenda**

The Fullerton College Students-at-Large shall have the right to petition the Student Senate to arrange special referenda on Campus issues. Petitions shall be considered valid if they contain signatures equal to or greater than one percent (1%) of the total students enrolled during the current semester. The content of the referendum must be widely publicized by Associated Students prior to the election. A two-thirds (2/3) majority of ballots cast shall be necessary for the passage of any referendum.

## **SECTION B. Amendments**

Amendments to the Governing Documents of the Associated Students shall be ratified if - two-thirds ( $\frac{2}{3}$ ) of the elected or appointed senators vote in the affirmative. The students at large will be asked to vote on proposed amendments to the statement of purpose for Associated Students or amendments to the membership of Associated Students. A two-thirds (2/3) vote in the affirmative shall be required to amend the statement of purpose and/or membership of Associated Students. Any proposed amendments shall appear on two consecutive agendas for regular meetings of the Student Senate before being subject to action by the Student Senate.

## **SECTION C. Proposal for Amendments from the Students-at-Large**

Students may directly propose amendments to these Governing Documents by petitions submitted to the Student Senate which shall be considered valid, if they contain signatures equal to or greater than one percent (1%) of the total number of students enrolled during the current semester.

1. Proposed amendments shall be placed on the ballot of the following Student Body Election and must achieve a two-thirds majority vote of those students voting for the amendment.

## **SECTION D. Amending Governing Documents**

The Student Senate Handbook and Associated Students Election Code may be revised by a two-thirds ( $\frac{2}{3}$ ) vote of the present quorum of the Student Senate.

## **SECTION E. Supremacy**

No provisions in other official A.S. Documents, nor in the constitution, bylaws, or other governing documents of subsidiary, subordinate, or constituent organizations, may supersede the provisions of these Governing Documents.

# **ARTICLE IX VACANCY AND RESIGNATION**

## **SECTION A. Vacancy and Line of Succession**

1. If the President of the Associated Students is not able to perform their duties, then the Vice-President of the Student Senate shall assume the position of President of the Associated Students.
2. If the Vice-President of the Student Senate is not able to perform their duties (including as a result of elevation), then the Vice Chair of the Research, Planning, and resolutions Committee shall assume the position of Vice-President of the Student Senate
3. If the Vice-President of Finance is not able to perform their duties, then the Vice Chair of the Finance Committee shall assume the position of Vice-President of Finance.
4. If the Vice-President of Activities is not able to perform their duties, then the Vice Chair of the Activities Committee shall assume the position of Vice-President of Activities.
5. If the Vice-President of Records is not able to perform their duties, then the Vice Chair of the Judicial Committee shall assume the position of Vice-President of Records.
6. If the Vice-President of Public Relations is not able to perform their duties, then the Vice Chair of the Communications Committee shall assume the position of Vice-President of Public Relations.

## **SECTION B. Resignation**

A.S. Senators, Committee Representatives, and Executives shall not be required to publicly resign or give a reason for why they are resigning. All resignations shall only go through the A.S. President, Vice-President of Records, and/or A.S. Advisor to maintain confidentiality.

# **ARTICLE X: DISMISSALS, IMPEACHMENT, AND CENSURE**

## **SECTION A. Dismissals**

The Vice-President of Records will oversee Attendance for all Senators and Executive Officers. If a student meets one (1) or more of the requirements for probationary status, the Vice President of Records shall notify them that they are on probation and could be subject to dismissal.

1. A Senator is on probationary status if they:
  - a. Accumulate two (2) unexcused Senate absences after being appointed or elected. Excused absences are at the discretion of the Vice President of Records.
  - b. Failure to attend at least half of one (1) or more scheduled standing committee meetings within one (1) month of being elected or appointed.
  - c. Failure to be appointed to and regularly attend one (1) or more CDO Committees one (1) month after being appointed or elected
2. Questions regarding academic ineligibility will be directed to the Student Life and Leadership Office. Academic ineligibility also constitutes grounds for dismissal.

If no response is received from the Senator and/or the situation is not resolved within two (2) weeks of the initial notice of probation, the Vice President of Records shall contact the Senator at least seven (7) days before the next Judicial Committee meeting informing them of their potential dismissal.

The student will be given an opportunity to speak to the Judicial Committee before the Committee determines whether to recommend the dismissal of the student by a simple majority vote (more than fifty percent).

- a. A student who is subject to dismissal shall not vote in the Judicial Committee on whether they should be recommended to the Student Senate for dismissal.

The student who is subject to dismissal shall have an opportunity to address the Senate before a final vote is taken.

## **SECTION B. Impeachment**

A Senator, Committee Representative, or Executive can be impeached for violation(s) of the A.S. Governing Documents, violation(s) of the Student Code of Conduct, failing

to perform their constitutional duties described in the Governing Documents, and any other offense deemed reasonably impeachable.

The person calling for impeachment must then meet with the A.S. Advisor and/or Student Life and Leadership Director to discuss their reasons to impeach said person and how they should proceed.

1. The A.S. Advisor and/or Student Life and Leadership Director cannot approve or deny proceedings. This meeting is solely to offer advice to the person calling for impeachment.

The A.S. Advisor or Student Life and Leadership Director should then forward the request for impeachment to the Vice President of Records, or the Vice-Chair of the Judicial Committee if the person considered for impeachment is the Vice President of Records. The Chair or Vice-Chair of the Judicial Committee should contact the individual being considered for impeachment and inform them of the charges at least one (1) week before the next Judicial Committee; this only functions as an invitation to the meeting, not a forum for debate.

1. Upon receipt of the charges for impeachment, the Chair or Vice-Chair of the Judicial Committee shall add it to the upcoming agenda.
2. No more than two (2) weeks may elapse between the receipt of the charges and the start of the Judicial Committee meeting while the Senate is in session.
3. New members may not be added to the Judicial Committee from the moment the Chair or Vice-Chair receives the charges to the end of the impeachment proceedings.
4. No communications may occur outside of official A.S. meetings on the impeachment proceedings until they are resolved.

The Judicial Committee shall evaluate the charges and evidence presented by the individual calling for impeachment and the defense presented by the individual being considered for impeachment. If a majority of the Judicial Committee finds enough evidence to proceed, impeachment must be added to the following Senate agenda.

1. This agenda item may not be removed or tabled by the Judicial Committee.
2. No more than two (2) weeks may elapse between the approval by the Judicial Committee and the start of the following Senate meeting while the Senate is in session.
3. The Chair of the Senate must assign the Vice-Chair to run this portion of the meeting if they are the accuser or the individual calling for impeachment or the individual being considered for impeachment.

The Senate will then form a taskforce to impartially evaluate the charges presented by both sides. The Evaluation Taskforce composition shall be one (1) executive and four (4) senators.

1. The individual requesting impeachment and the individual being considered for impeachment may not serve on this taskforce, and the Chair must be the executive serving on the committee.
2. No more than two (2) weeks may elapse between the forming of the taskforce and their first meeting, and there should be no more than four (4) weeks of deliberations while the Senate is in session.
3. Upon hearing evidence from both sides, the taskforce will evaluate the evidence, assemble a report, and present it at the following Senate meeting. The report shall include a recommendation on impeachment.
4. Within two (2) weeks of the assembling of the report, impeachment must again be added to the following Senate agenda.

At the Senate meeting, the Evaluation Taskforce will present their findings. The individual calling for impeachment and the individual being considered for impeachment shall have an opportunity to address the Senate, who will then vote on the impeachment. There must be a two-thirds ( $\frac{2}{3}$ ) majority vote for the impeachment to take effect. If successful, said person will be immediately removed from the A.S. Senate and may not run in elections for a period of one (1) calendar year and until waived by the Elections Committee.

1. The Chair must assign the Vice-Chair to run this portion of the meeting if they are the individual calling for impeachment or the individual being considered for impeachment.
2. Rules of debate and procedure should be approved for this agenda item and may be suggested by any Senator or Executive. Rude or abusive behavior during this Senate meeting shall be disciplined by the Chair.
3. The Vice President of Records is authorized to send the report created by the special committee to the full Senate in advance of the meeting. No other communication should happen outside the official Senate meeting on the proceedings.
4. Senate may retroactively impeach someone if charges or reasons are filed within the last six (6) weeks of the semester, even if their term ends or has ended.

## **SECTION C. Censure**

Censure is a strong condemnation of action(s) taken by an A.S. member at an A.S. meeting, as defined in Robert's Rules of Order.

1. A Senator, Committee Representative, and Executive can be censured for actions that are violation(s) of the A.S. Governing Documents, violation(s) of the Student Code of Conduct, failing to perform their constitutional duties described in the Governing Documents, egregious and consequential violations of Roberts Rules of Order and/or parliamentary procedure, and any other offense deemed worthy of censure.

The person requesting censure must then meet with the A.S. Advisor or Student Life and Leadership Director to discuss their reasons to censure said person and how they should proceed.

1. The A.S. Advisor or Student Life and Leadership Director cannot approve or deny proceedings. This meeting is solely to offer advice to the Senator or Executive calling for censure.
2. At this point, until consideration by the Senate, no communications may occur from any A.S. member regarding the censure proceeding except for impartial informational messages from the Vice President of Records or the A.S. President, if they are being considered for censure.

The individual requesting censure shall contact the Chair or Vice-Chair of the Judicial Committee and request the item to be added to the Judicial Committee agenda. The Chair or Vice-Chair should then inform the individual being considered for censure in advance of the meeting. The Judicial Committee shall then evaluate the charges and evidence presented by the individual calling for censure and the defense presented by the individual being considered for censure. If a simple majority of the Judicial Committee finds enough evidence to proceed, censure must be added to the next Senate agenda.

1. This agenda item may not be removed or tabled by the Judicial Committee.
2. No more than two (2) weeks may elapse between the approval by the Judicial Committee and the start of the following Senate meeting.
3. The Chair must assign the Vice-Chair to run this portion of the meeting if they are the individual calling for censure or the individual being considered for censure.

At the Senate meeting, the individual calling for censure and the individual being considered for censure will present their cases to the full Senate, who will then vote on whether to censure the person. There must be a simple majority vote to pass. If successful, said person will be immediately censured.

1. The Chair must assign the Vice-Chair to run this portion of the meeting if they are the individual requesting censure or the individual being considered for censure.
2. Rules of debate and procedure should be approved for this agenda item and may be suggested by any Senator or Executive. Rude or abusive behavior during this Senate meeting shall be disciplined by the Chair.
3. The Vice President of Records is authorized to send the articles of censure to the full Senate in advance of the meeting. No other communication should happen outside the official Senate meeting on the proceedings.
4. The Senate may retroactively censure someone if charges are filed within the last six (6) weeks of the semester, even if their term ends or has ended.

# **ARTICLE XI TERM LIMITS**

## **SECTION A. Term Limits for Associated Students**

Students may serve as a member of Associated Students for up to eight (8) semesters in total. This includes Student Representatives, Student Senators, and executive officers.

1. One (1) full semester is defined as eight (8) weeks or more of a semester.
2. The Judicial Committee shall keep a list of all members of Student Senate to monitor term limits.

## **SECTION B. Term Limits for Executive Officers**

Students may serve as executive officers for up to four (4) semesters in total. This includes the President of Student Senate, the Vice-President of Student Senate, the Vice-President of Records, The Vice-President of Public Relations, the Vice-President of Finance, and the Vice-President of Activities.

1. One (1) full semester is defined as eight (8) weeks or more of a semester.
2. If a student serves as an executive officer for two semesters as one position and two semesters of a different position, that student has served as an executive officer for four semesters and, therefore, is ineligible to serve as an executive officer again.
3. All executive officers should be elected by the student body in the spring election the year before their term.